



Government of Jammu and Kashmir
Transport Department, Civil Secretariat, J&K

Subject: Correction in service details of employees on JKHRMS-
Constitution of Committee thereof.

Reference: Government Order No. 1767-(JK)GAD of 2024 Dated
15.10.2024 issued by General Administration Department.

Government Order No. 99 -JK(TR) of 2024
Dated: 10 .12.2024

Sanction is hereby accorded to the constitution of Committee comprising the following for examining/scrutinizing and recommending cases of employees representing for correction in service details captured on JKHRMS Portal in respect of Transport Department:

1.	Director Finance	Chairman (Nodal Officer)
2.	Additional Secretary to Government	Member
3.	Under Secretary concerned	Member
4.	Assistant Accounts Officer	Member
5.	Assistant Law Officer	Member

Terms of reference:

- i. The committee shall consider requests on the basis of authenticated documents, certificates, including the first page of the service book, etc. duly forwarded by concerned HoD.
- ii. Each request for editing details already captured on JKHRMS shall undergo rigorous scrutiny to ensure veracity/genuineness of the case and compliance with regulations.
- iii. Director Finance, Transport Department shall be the Nodal Officer for making corrections on JKHRMS on the basis of recommendations firm by the Committee ibid, with the approval of concerned Administrative Secretary.

By order of Government of Jammu and Kashmir.

Sd/-
(Niraj Kumar) IAS
Secretary to Government

No. TRPT-ADM0N/62/2022-02(7080469)

Dated: 10.12.2024

Copy to the:

1. Commissioner/Secretary to Government, General Administration Department.