

Government of Jammu and Kashmir
Transport Department,
Civil Secretariat, Jammu

Subject: Standard Operating Procedures (SOPs) for continuous and concurrent updation of official websites in the Union Territory of J&K.

Ref: Information Technology Department's Govt. Order No. 10-JK(TD) of 2021 dated 23.02.2021.

Government Order No. 21 JK (TR) of 2021
Dated: 02 -03-2021

In pursuance of Information Technology Department's SOPs issued vide above quoted Government order, sanction is hereby accorded to the appointment of the following Administrators for managing the website of Transport Department.

S.No	Name of the officer/official	Designation	Role Assigned
01	Mr. Raj Mohammad Malik, KAS	Deputy Secretary	Content Administrator
02	Mr. Randeep Singh	Statistical Assistant	Web Administrator

The officer(s)/official(s) shall be responsible for updation, maintenance and upkeep of said website strictly as per the SOPs circulated vide above referred Government order.

By the order of Government of Jammu and Kashmir.

Sd -
(Hirdesh Kumar) IAS
Commissioner/Secretary to the Government,
Transport Department.

No. TR-77/Gen/2017

Dated: 02-03-2021.

Copy to:

1. Principal/Secretary to Hon'ble Lieutenant Governor, J&K, Jammu.
2. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
3. Commissioner/Secretary to the Government, General Administration Department, J&K.
4. Secretary to the Government, Information Technology Department, J&K.
5. Transport Commissioner, J&K, Jammu.
6. Managing Director, JKRTC, Jammu.
7. Director, Motor Garages, J&K, Jammu.
8. State Informatics Officer, National Informatics Centre, J&K.
9. Private Secretary to Hon'ble Advisor (Incharge Transport Department).
10. Private Secretary to Commissioner/Secretary to Government, Transport Department.
11. I/c Website.
12. Government Order/Stock file.

(Raj Mohammad Malik) KAS
Deputy Secretary to Government,
Transport Department.